

GOVERNMENT OF THE DISTRICT OF COLUMBIA



**MEMORANDUM**

**TO:** Adrian M. Fenty, Mayor  
Dan Tangherlini, City Administrator  
Kevin Donahue, CapStat Director

**FROM:** Phil Heinrich, CapStat Program

**DATE:** June 12, 2008

**SUBJECT:** Action Items from Session 6.10.08

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On June 10, 2008, City Administrator Dan Tangherlini conducted a CapStat to kick off the second round of Focused Improvement Areas (FIAs). This memo identifies specific action items committed to during the session.

**OCA, OCTO, MPD, DHS and designated agencies**

1. Manage outreach efforts in the FIAs in a manner similar to a political or marketing campaign, in terms of tracking outcomes by household and individual (Did we reach all residents? Did we offer them opportunities? Are they participating?). Evolve technology to support the effort. (Ongoing)

**DC Public Schools/OSSE**

2. With help as needed from the OCA, break down DCPS student data based on whether they live in a FIA neighborhood, go to school in a FIA neighborhood, and/or are picked up for truancy in a FIA neighborhood. Obtain truancy statistics, including statistics on charter school students, within FIAs. Aim to achieve a decrease in truancy in the FIA. Also furnish summer program participation for students in FIAs. (June 30, 2008)

**Dept of Human Services**

3. Identify TANF/Food stamp families within FIAs, and specify those with and without signed data sharing consent waivers. (June 13, 2008)
4. Using data from available sources, track which children in families receiving TANF have been signed up for summer and after-school programs (DOES, DPR, etc.) Encourage families to sign consent waiver to share info with other agencies. (June 30, 2008)

**Dept of Park & Recreation**

5. Connect eligible but not-yet-participating children in the FIAs identified by DHS with camp opportunities (June 20, 2008)
6. Develop an approach to handle children who present with social service needs at recreation centers. (July 10, 2008)
7. Try to find out how many children in FIAs are NOT using recreation centers. Use Roving Leaders to find out why children aren't coming, and what can be done to encourage them to come (July 10, 2008)

**Dept of Employment Services**

8. Connect eligible but not-yet-participating children in the FIAs identified by DHS with summer employment opportunities (June 20, 2008)

9. Identify unemployment insurance applicants and summer youth employment participants in the FIAs. Share with other agencies as appropriate. (June 20, 2008)
10. Set up office hours/appointments for families at designated locations in or near the FIAs (July 10, 2008)

#### **Dept of Consumer & Regulatory Affairs/MOCRS/OUC**

11. Work on abandoned/nuisance properties within FIAs with specific properties. Match up with 911/311 calls for service. Segregate vacant properties from nuisance properties and focus on the nuisance properties. (June 20, 2008)
12. Make proactive visits to multi-family dwellings within FIAs. (start by June 30, 2008, report back July 10, 2008).

#### **Fire & EMS**

13. Look at 911 call data to identify addresses within FIAs with frequent calls. (June 20, 2008)
14. Identify 911 call locations within FIAs with medical issues and share with relevant health agencies (DOH, DMH) within HIPAA constraints. (June 20, 2008)
15. Visit all buildings in FIAs with attempt to install smoke detectors. (August 31, 2008)

#### **Dept of Health**

16. Identify people within FIAs who are Alliance/ Medicaid members, find out which ones are set up with primary care. Use community health workers to reach out to those who are not set up with primary care. (June 30, 2008)

#### **MPD**

17. Meet with houses of worship, explain FIA program, and let them know how their congregants can best access services. (start June 12, 2008; then ongoing)

#### **DC Housing Authority**

18. Provide information on section 8 locations and recipients in FIAs. (Check on authority to share by June 13, 2008; share what's allowable by June 20, 2008)

#### **All FIA Team Members**

19. Engage in lean-forward marketing within the FIAs – proactively look for additional clients within FIAs. Bring addresses to the table, identify to detailed level, house by house and block by block within the FIAs. (ongoing)
20. Hand out agency materials at crime scenes for referrals (including to Dept of Mental Health); target those immediately involved, as well as those nearby who heard shots. (ongoing)
21. Make handout materials available to all agencies for sharing with line staff where appropriate. (ongoing)

**Follow-up CapStat sessions on FIAs: Three sessions focused on individual FIAs scheduled for: July 8, 10, and 11, 2008**